



香港賽馬會  
The Hong Kong Jockey Club

CONFIDENTIAL

## Valley Pool Swimming Lesson Application Form (Private / Group) (8 September 2025 to 27 June 2026)

在向本會提供本表格內的個人資料之前，請先細閱有關個人資料（私隱）條例的通告，當中已述明限制本會使用有關資料的規定。該通告可見於交表櫃台和/或  
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Online  
Rank Number:

### Member's Information

Member's Name: \_\_\_\_\_ Membership No.: \_\_\_\_\_

Contact No.: (WhatsApp) \_\_\_\_\_ (Mobile) \_\_\_\_\_ (Office) \_\_\_\_\_ (Home) \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Membership Category: ☐ Full ☐ Corporate ☐ Clubhouse

Applicant's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

(According to HKID / Passport) \* Only children 3 years and above and officially registered with HKJC are eligible to participate\*

### Private Lessons:

(Please refer to Appendix 1)

Frequency / Week:

☐ Half hour

☐ Twice Half hour

☐ One hour

No. of Students:

☐ One person

☐ Two persons

	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice	3 <sup>rd</sup> Choice
Day			
Time			
Coach			

Notes: \_\_\_\_\_

### Group Lessons:

	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice	3 <sup>rd</sup> Choice
Day			
Time			
Level			
Coach			

Notes: \_\_\_\_\_

### Course Fees & Class Capacity

- Beginner I : \$205 per person per 30 minutes (maximum 5 persons)
- Beginner II : \$205 per person per 30 minutes (maximum 7 persons)
- Beginner III : \$205 per person per 30 minutes / 45 minutes (maximum 8 persons/ 10 persons)
- Beginner III : \$245 per person per 60 minutes (maximum 10 persons)
- Improvers & Advanced Improvers : \$245 per person per 60 minutes (maximum 10 persons)
- Private (one person) : \$480 per person per 30 minutes
- Semi Private (two persons) : \$345 per person per 30 minutes

- Please note prices are subject to change in the September 2025 pricing review.

### MEDICAL CONDITIONS:

Does the applicant have any existing medical conditions, take any form of permanent medication or have any other special considerations that the coach / instructor should be aware of e.g. Allergies, Asthma, Diabetes, Epilepsy, Heart Condition, Low/High Blood Pressure, Stroke, Bone / Joint/Muscle condition or others?

☐ No ☐ Yes, please indicate: \_\_\_\_\_

I understand that unless I or my family member ("we") have sought prior approval from a doctor, we should refrain from participating in any HKJC organised activity if we are suffering from a bone / joint / muscle condition, allergy, high / low blood pressure, heart condition, fever, stroke, infectious disease, asthma, diabetes, epilepsy, any other health issue not listed here or when under the influence of alcohol or drugs.

## TERMS AND CONDITIONS

### 1. Enrolment

- 1.1 Availability of classes is subject to change.
- 1.1.1 **Attendance Points – Enrolment from 9<sup>th</sup> June 2025 to 28<sup>th</sup> July 2025 (70% of coaching slots are reserved for Attendance Points registration)**  
Enrolment priority is based on **Attendance Points** (individual's points are available upon request from 2/F Recreation Office New Clubhouse):  
When a class is oversubscribed, the enrolment priority will be allocated based on the swimmers' previous swimming class attendance. Points will be calculated by adding up the total number of lessons a swimmer has attended during **HS 2024/25 intake (September 2024 to June 2025)** and has maintained a 60% attendance record over the duration of the intake, no points will be issued for special leave. Please refer to the Attendance Points flier for additional information. (**Attendance points will not be issued for the summer swimming lessons or programs**)  
In the event of a tie in attendance points, a count-back system will be used as follows:  
1) Count the number of lessons a swimmer has attended beyond the previous intakes (up to a maximum of 2 previous intakes).  
2) If a 'winner' can still not be found, a ballot will be held.
- 1.1.2 **First-Come-First-Served – Ranking Number Allocation on 26 July 2025 at 09:00am to 06:00pm online website only. (30% of coaching slots are reserved for First-Come-First-Served registration)**  
Members registering online will be allocated a queue number on a first-come-first-served basis and will be required to submit registration forms by **Sunday, 4 August 2025, 6pm** to confirm their bookings requests. Each Member will be restricted to one Membership account. **No on-site queuing will be permitted.**
- 1.2 The minimum enrolment size for group lessons (Level BI, BII, BIII, IMP & AIMP) is three.
- 1.3 To ensure availability of private lessons for all Members, swimmers may enrol to a maximum of **4 private lessons of 30 minutes** per week. Swimmers may enrol for additional lessons if vacant slots are available after the close of enrolment and the subsequent allocation of lessons.
- 1.4 Availability of private lessons is subject to pool capacity. Each coaching lane will accommodate no more than a maximum of 8 persons including both the instructors and students. Members may select instructors from the schedule provided.
- 1.5 Allocations of lessons are made according to the application form. However, The Hong Kong Jockey Club's appointed coach has the final decision of the child's suitability and may make rearrangements according to the applicant's swimming ability.
- 1.6 Coaches will inform students or their parents of any change of level before the enrolment date. Should you wish to contact any of the coaches, please contact the Recreation Office at 2966 1258. The coach will return your call as soon as he or she is available.
- 1.7 **Closing date of enrolment for Swimming Program 2025 / 2026:**  
➤ **Attendance Points: 28 June 2025, 6:00pm**  
➤ **First-come-first-served: 4 August 2025, 6:00pm (Timeslots may still be available after the online enrolment. For enquiries, please call 2966 1258.)**

### 2. Withdrawal and Cancellation Policy

- 2.1 **No refunds will be made for Swimming Programs that has been confirmed.**
- 2.2 No cancellation or refund will be permitted for individual private or group lessons unless an **original medical certificate** is presented to The Hong Kong Jockey Club within **10 days** of absence.
- 2.3 **In the event of withdrawal from regular courses / programs, advance notice of 7 days prior to end of month is to be submitted in writing.**
- 2.4 No make-up classes or the replacing of swimmers with family Members or non-family Members will be permitted.

### 3. Eligibility

- 3.1 Swimming lessons are only open to eligible Full, Clubhouse & Corporate Members and their immediate family who are officially registered with the HKJC Membership Department with the minimum age of 3 years. No guests will be permitted.

### 4. Parental Responsibilities

- 4.1 Children under the age of 6 years attending swimming classes must be accompanied by an adult who is a Member.
- 4.2 Children aged 6 years or above or over 1 meter tall are not permitted to access changing rooms of the opposite gender.
- 4.3 All children must be collected promptly after the lesson / session has finished to ensure their safety at all times.
- 4.4 Children attending swimming programmes must be able to change and shower by themselves.
- 4.5 The Hong Kong Jockey Club will not be responsible for taking children to and from swimming classes or for changing or bathing them.
- 4.6 **Children under the age of 12 years are able to access the Changing Room no earlier than 15 minutes prior to the start of lessons.**
- 4.7 **Children under the age of 12 years are not permitted to enter the pool before or after classes if not accompanied by an adult who is a Member.**

### 5. Others

- 5.1 Members must ensure that domestic helpers / drivers **not** accompanied by adult Members remain at the Club's designated Domestic Helper Room located at the 2/F New Clubhouse. Domestic helpers / drivers are not permitted to occupy seating or facilities intended for use by Members.
- 5.2 The water temperature of the swimming pool remains at a constant 29°C.
- 5.3 All programmes will be cancelled upon hoisting of Black Rainstorm Warning and 1 hour prior to earliest expected hoisting period of Typhoon Signal 8 as issued by Hong Kong Observatory "Pre-Typhoon Signal Number 8 Special Announcement".
- 5.4 Maximum group sizes may be reduced as required / necessary.
- 5.5 **For inquiries, please contact the Recreation Office at the Valley Pool (New Clubhouse) at 2966 1258 or by fax at 2959 4680 or by email: [hvch.swimming@hkjc.org.hk](mailto:hvch.swimming@hkjc.org.hk)**

**I have read, understood and agree with the above terms and conditions as indicated with signature below.**

**Member's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Children aged under 6 must be accompanied by a parent**

<b>*FOR OFFICE USE ONLY</b>	<b>CHECKED: CI</b>	<b>/ PTs</b>
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